

## INSTRUCTIONS FOR AUTHORS

The journal *Veterinarski arhiv* publishes original scientific papers, case reports, short communications, review papers and book reviews, as well as obituaries of teachers and scientists of the Faculty of Veterinary Medicine in Zagreb. Occasionally, in supplemental issues, it publishes papers of relevant conferences. The scope of the journal includes all fields of veterinary sciences. Only unpublished manuscripts may be accepted for a review process. Manuscripts should be written in the English language.

**Manuscripts** should be submitted to the Editor-in-Chief. Submission of a manuscript is understood on the basis that the manuscript is original and is not being considered for publication elsewhere. All authors are expected to approve the paper. The author(s) should submit a triplicate print-out on A4 size (21×30 cm) white paper with up to 30 lines per page and with up to 60 characters per line of entire text and tables, plus the original and two copies of figures. After the revision process and the acceptance of the manuscript for printing, the author(s) should submit a computer diskette (3.5 inch or CD disk) containing the entire text, tables and graphs using one of the commonly used PC software packages. The preferred program is Word for Windows for text and TIFF, JPG, PCX or BMP (minimum 300 dpi) for figures. As an alternative to a computer diskette the use of E-mail ([veterinarski.arhiv@vef.hr](mailto:veterinarski.arhiv@vef.hr)) with file in attachment is encouraged. Total length of the manuscript should not exceed 10 pages (18000 characters) excluding tables and figures although exceptionally longer articles may be considered when the excess length is justified by the presented data and ideas.

**Writing of the text.** Manuscript format should strictly conform to these instructions. Write out in full the acronyms and genera in titles and the first time they are used in a text, as well as when they are used as the first word in a sentence. Provide a standard error or standard deviation measure for all mean values reported. Use no more than two significant digits in reporting per cent values. Write the paper in a past-tense style. Number all pages in the upper right corner, starting with the title page. The first page shall contain the full title of the article, full names (first, middle initial if applicable, and surname) of all authors and full titles of the institution concerned. If the authors belong to several institutions, insert corresponding numbers after the author's surname and before the name of the relevant institution. On the first page, provide a **Running title** which, together with the last names of up to two authors (or the first author, adding et al., if there are more than two), must not exceed 100 characters, including blanks between words. At the bottom of the first page insert the full postal address (including academic degrees, phone and fax numbers, E-mail address) of the author responsible for correspondence with readers.

The **Abstract** should not exceed 20 lines but should contain full information regarding the results of the study. Use up to six **Key words** to identify the object, problem and method of study. The **Introduction** should be brief and should include recent references concerning the topic, and a meaningful statement of purpose (objective). Provide sufficient detail of documentation on **Materials and Methods** in order that a study may be repeated. **Results** should include a concise, logical presentation of raw data. Generally this section is free from references to other reports. In the **Discussion**, the results should be discussed, evaluated or interpreted, but new data should not be introduced. **Conclusions** may constitute the final paragraph of the Discussion section, or a separate one. If the authors wish to express their thanks for some service, information, financial support, or the like, this should be inserted at the very end of the text, preceding the References. All biotica (mammals, birds, reptiles, insects, plants, etc.) should be identified by their scientific names.

**References** in the text and in the References section should be given according to the style used in recent issues of *Veterinarski arhiv*. Quote only those references cited in the text. Use the following system for arranging the references:

1. *For periodicals*

ARADAIB, I. E., C. E. SCHORE, J. C. CULLOR, B. I. OSBURN (1998): A nested PCR for detection of North American isolates of bluetongue virus based on NS1 genome sequence analysis of BTV-17. *Vet. Microbiol.* 59, 99-108.

2. *For congresses and symposia*

WEBSTER, R., L. CAMPITELLI, S. KRAUSS, K. SHORTRIDGE, A. FIORETTI, Y. GUAN, M. PEIRIS, I. DONATELLI (2000): Are chickens playing an increasing role in the ecology of influenza viruses? *Proceedings*

of the 5<sup>th</sup> International Congress of the European Society for Veterinary Virology, 27-30 August. Brescia, Italy. pp. 34-37.

3. *For books*

MURPHY, F. A., E. P. J. GIBBS, M. C. HORZINEK, M. J. STUDDERT (1999): *Veterinary Virology*, 3<sup>rd</sup> ed., Academic Press. San Diego, London, Boston, New York, Sydney, Tokio, Toronto. pp. 405-409.

4. *For chapter in the book*

NORRED, W. P., K. A. VOSS, R. T. RILEY, R. D. PLATTNER (1996): Fumonisin toxicity and metabolism studies at the USDA. In: *Fumonisin in Food*. (Jackson, L., J. Devries, L. Bullerman, Eds.). Plenum Press. New York. pp. 225-236.

5. *For thesis/dissertations*

VILLACRES-ERIKSSON, M. (1993): Induction of immune response by iscoms. Dissertation. Faculty of Veterinary Medicine, Swedish University of Agricultural Sciences. Uppsala, Sweden.

The manuscript should be carefully checked ensure that the spelling of author's names, and dates are exactly the same in the text as in the References list. In the text, refer to the author's name and year of publication. If reference is made in the text to a publication written by more than two authors, the name of the first author should be used followed by "et al.". In the list, names of all authors should be written. The list of References should be arranged alphabetically by authors' names. Publications by a single author should be arranged according to publication dates. Publications by the same author(s) for the same year should be arranged as 2001a, 2001b, etc. Abbreviate the titles of the periodicals listed in the chapter References according to the International List of Periodical Title Words Abbreviations. In the case of publications in any language other than English, the original title should be given, except for publications in non-Latin alphabets. A notation such as "(in Russian)" should be added. References concerning unpublished data and "personal communications" may be mentioned in the text.

On a separate page at the end of the manuscript, where applicable provide the Croatian translation of the title, Abstract and Key words. Translations into the Croatian language for foreign contributors may be provided by the Editorial Office.

**Tables and Figures** should be submitted on separate pages. Avoid the use of three-dimensional graphs and halftones unless essential for data presentation. Tables and Figures should not exceed 11 cm in width and 13 cm in height. Large tables should be avoided. Please supply one set of figures (graphs & photographs) without descriptions (numbers, letters & scale bar) on the figure itself, along with the fully described ones. Standard abbreviations of units of measurement should be added in parentheses. Illustrations should be numbered according to their sequence in the text. Illustrations should be designed according to the format of the page of the journal. Mark the top of Figure's finely with a pencil and insert the number and author's name on the reverse. Mount a scale bar directly on fully described photographs. Supply figure captions on a separate page.

Page proofs will be sent to the corresponding author, who will be asked to check them very carefully for typographical errors and to sign them to signify agreement for the printing of the article. Corrected and signed page proofs should be returned as a matter of urgency.

*Veterinarski arhiv* will not accept for publishing those reports whose authors have not adhered to the rules, regulations, and laws for the humane treatment of animals. See: European Community Council Directive dated 24 November 1986 on the approximation of laws, regulations and administrative provisions of Member States regarding the protection of animals used for experimental and other scientific purposes (Official Journal of the European Communities 86/609/EEC).

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