According to the Law for Foreigners every foreign student should submit the evidence proving the enrolment as a full-time student at the University to the Ministry of the Interior, Department for Citizenship, Foreigners' Status-Issues and Asylum in order to obtain the temporary residence permit.

Apart from this, according to the Code of the Foreigners' Status in Croatia, a following documents should attach the request for a temporary residence permit: 2 photos (3×3,5 cm), a photocopy of a valid passport, a birth certificate, a proof of a financial credibility, a proof of an accommodation and health insurance provided in Croatia.

The students, who need a visa for entry in Croatia, should submit the request to a respective Croatian diplomatic mission, while the students who do not need a visa, may submit their requests in the police station in Zagreb.

For additional information, a contact-person from Zagreb's Police Department could be reached by calling +385 1 45 63 623.