All relevant and highly detailed information regarding the application of the study programs in the Republic of Croatia can be found on our official website <u>www.studij.hr</u>. Please follow the option *Eng* in the upper right corner for the English version of the website, and then follow the option *All About Applications*.

We also strongly suggest that you check the section *Calendar* for all mandatory deadlines regarding the application procedure. **PLEASE READ** all information on the website.

We hereby provide you with a short overview of the procedure.

As we just mentioned above, whole procedure is described, in detail, on the above mentioned website <u>www.studij.hr</u> and we strongly suggest that you read all that is mentioned under section *All About Applications*, in order not to miss on any important and mandatory aspects of the application procedure. In short, the procedure is the following:

1. You **register** at the website <u>www.postani-student.hr</u>. since signing up is possible only in Croatian language, please **find DETAILED INSTRUCTIONS** with translation into English on <u>www.studij.hr</u>. Go to the English version of the website and then to *All About Applications / Candidates who have completed their high school abroad / Application / Instructions for Filling in the Registration Form*.

2. You **send all necessary documents**, via **priority mail only** (we do not accept any documents sent via e-mail or those brought in person!), to our address *Agencija za znanost i visoko obrazovanje*, *Središnji prijavni ured*, *Donje Svetice38/V*, *10000 Zagreb*, within the prescribed deadline.

3. You **log in to your personal profile** on the website <u>www.postani-student.hr</u> and you **apply for the desired study program(s)**. You can apply for up to 10 study programs (any number between 1 and 10), again, within the prescribed application deadlines. **Instructions how to apply** can be found on our website <u>www.studij.hr</u>. Go to English version and then to *All About Applications / Candidates who have completed their high school education abroad / Study programmes / My choice – applying for study programes*.

4. You check specific **application requirements** for the particular study program that you are interested in and make sure you meet them. Those application requirements can be found on the website <u>www.postani-student.hr</u>, under the link *Studijski programi* ('study programs'), once you find the study program you are interested in on a drop-down menu.

5. You wait for **final rankings** and once they are published you see if you managed to obtain placement at any of the study programs that you applied for. In case you did, you

will obtain an enrollment number and you are **obliged to get enrolled** at that particular study program.

#### **DOCUMENTS:**

We accept only documents sent **via priority mail (no e-mails and no personal deliveries!)** to our address *Agencija za znanost i visoko obrazovanje, Središnji prijavni ured, Donje Svetice38/V, 10000 Zagreb.* 

The **following documents** must be sent:

1. Copies (not the originals!) of the last FOUR years of your education – the only exception are applicants that finish their secondary education in a country where secondary education lasts for three years; they have to send grade certificates of the last three years of their education - where grades for each subject at the end of each one of those four years are visible.

If you finished your secondary education **outside of EU** and your document is either in Croatian, English or Serbian and Bosnian with Latin script, the copy should be certified by a public notary's original stamp. If your document is in any other language, a copy of it should be directly attached to a translation into either Croatian or English and the translation should be certified by a court interpreter's original stamp.

If you finished your secondary education **in EU or in IB system**, please send copies certified by a **public notary's original stamp**. No translations are required.

2. Copy (not the original!) of your secondary education diploma/final certificate; the same principle applies as in item 1;

3. Copy (not the original!) of your passport or some other valid proof of identity and citizenship; it should be certied with the public notary's original stamp.

4. In case you passed any kind of national exam at the end of your secondary education, please also send copy (not the original!) of those results; the same principles applies as in items 1 and 2. In case you do not have such a document, you may still apply for the study programs in the Republic of Croatia. The same principe applies as in item 1.

### 5. In case you finished your secondary education anywhere outside of European

**Union,** filled out request for recognition of your secondary education; this document is an exception to items 1-4 and it should be submitted **electronically**. You will be able to

find the link for it on your personal profile on postani-student.hrunder *Novosti* ('news') section.

Please, **do not send any other documents** to the above mentioned address. Should the higher education institution that you are applying for require any additional documents, you must deliver them directly to them, and not to the above mentioned address.

#### Make sure that you send all documents strictly within the prescribed deadlines.

Final deadline for **sending** is May 22, 2025 if you finished your secondary education **before 2025**, for the Summer application deadline.

In case you are finishing your secondary education **during 2025** final deadline for **sending** is **July 1**, **2025**, for the Summer application deadline.

If you wish to compete in the **Fall** application deadline, final deadline for **sending** is **September 5**, **2025**.

# PLEASE BEAR IN MIND THAT YOU HAVE TO REGISTER ON THE WEBSITE <u>WWW.POSTANI-STUDENT.HR</u> BEFORE SENDING US THE DOCUMENTS.

## **RECOGNITION OF YOUR FOREIGN SECONDARY EDUCATION:**

In case you finished your secondary education **outside of EU**, you will have to submit formal request for recognition (see item number 5 in the Documents section) and it should results with the **official decision on recognition** of your foreign secondary education with the purpose of further studies, which will be sent to you, signed electronically, to your e-mail address.

In case you finished your secondary education **in the European Union** or anywhere in the world in **International Baccalaureate (IB)** system, your secondary education qualification is automatically recognized. It means that **you will not** obtain the official decision on recogniton. Instead, once you apply for a study program on postanistudent.hr, we will mark it in the system that you foreign secondary education qualification is automatically recognized, and it will be visible to a higher education institution whose study program you applied for, in rankings.