

Dear Students,

Registration, writing and defending a Master's Thesis is an integral and the final part of the Integrated Under-graduate and Graduate University Studies in *Veterinary Medicine* at the Faculty of Veterinary Medicine University of Zagreb. All students must defend a Master's Thesis in the study programme in which they have enrolled in order to attain the title of Doctor of Veterinary Medicine.

By defending their Master's Thesis students acquire 10 ECTS points.

When writing a Master's Thesis it is extremely important to adhere to ethical principles and correctly cite other people's ideas, assumptions, results or conclusions, regardless of the form in which they are used in the Master's Thesis



(citations/literal mentions, paraphrases, summary of other people's results).

The Veterinary Faculty has zero tolerance for all forms of plagiarism and unethical use of literature and sources.

Expressions used in these Instructions for all persons that are expressed in the male gender are intended to be neutral and relate equally to men and women, and in no sense can be interpreted on the basis of gender or sexual discrimination or privilege.

Writing a Master's Thesis is a complex and responsible process, which must be undertaken well for the results to be as successful as possible.

URL: <https://www.vef.unizg.hr/>

## The Committee for Integrated Under-graduate and Graduate Studies

### Members

- Prof. Ksenija Vlahović, PhD, Chair
- Associate Prof. Marko Pećin, PhD
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- Prof. Andrea Gudan Kurilj PhD
- Prof. Andrea Prevendar Crnić, PhD
- Prof. Tajana Trbojević Vukičević, PhD
- Prof. Gordana Gregurić Gračner, PhD

Zagreb, December 2023



On the basis of your experience from your studies, and your own interests and preferences, you will decide which member of the teaching staff you would like to guide you through your work on your Master's Thesis.

If the mentor is prepared to agree to working with you, you will meet for initial consultation and discuss your choice of topic from the published list, and agree on the procedure and how you will write your Master's Thesis.

We hope that the instructions and guidelines in this manual will be clear and useful for you. We wish you every success in your work, and if you have any further questions, feel free to refer to the Office for Integrated Studies.

#### *Editors*

*Prof. Ksenija Vlahović, PhD, Chair*  
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[From the Regulations on Integrated Under-graduate and Graduate Studies \(from. 2022\) on Defence of a Master's Thesis. Article. 78. paragraphs 1, 2 and 3.](#)

## **THE VETERINARY FACULTY OF THE UNIVERSITY OF ZAGREB**

### **Instructions for Registering, Writing and Presentation of a Master's Thesis**

**Please Check the Faculty's Web Site for Supplements and Amendments  
Up-dated on 17th December 2023**



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## INSTRUCTIONS FOR REGISTERING, WRITING AND PRESENTATION OF A MASTER'S

### THESIS

The aim of these instructions is to align procedures for the technical presentation and writing of Master's Theses.

<p style="text-align: center;"><b>1. GENERAL NOTES</b></p>	<ul style="list-style-type: none"> <li>• The Integrated Under-Graduate and Graduate University Studies In <i>Veterinary Medicine</i> are concluded by writing and defending a Master's Thesis.</li> <li>• <a href="#">The Committee for Integrated Under-graduate and Graduate Studies</a> is responsible for the process of writing a Master's Thesis.</li> <li>• The Master's Thesis may be written in <b>Croatian or English</b>.</li> <li>• <b>Students are responsible</b> for editing the text. The text must be grammatically correct and must contain all the elements listed in the Instructions for Registering, Writing and Presentation of a Master's Thesis.</li> <li>• A Master's Thesis may be <b>an independent scientific, professional or review paper</b> through which the student demonstrates that they have knowledge in a specific field, and they write it under the supervision and with the assistance of a mentor.</li> <li>• The student may also have recognized as the equivalent of a scientific Master's Thesis a scientific paper <b>that has received the Rector's Prize</b> or has been published in an <b>indexed journal</b>, and in which the student is the co-author or first author, with an explanation of the specific contribution the student made to that paper (<b>forms <a href="#">DVM-06</a> and <a href="#">DVM-07</a></b>). If the paper has several authors, only one student author can exercise this right, on the basis of the opinion of the mentor and the first author.</li> <li>• The <b>Mentor for a Master's Thesis</b> may be a teacher from the Veterinary Faculty of the University of Zagreb who holds a scientific-teaching post, or a senior assistant at the Faculty, with a Doctor of Science (PhD) degree who is registered in the Register of Scientists of the Republic of Croatia. As well as teachers from the Veterinary Faculty, the co-mentor for a Master's Thesis may also be a teacher or scientist from an institution of higher education or scientific research with the academic degree of Doctor of Science (PhD).</li> <li>• In certain cases, with a full explanation given, where a multidisciplinary team is needed to mentor the student during their work and when writing the Master's Thesis, the Committee for Integrated Under-graduate and Graduate Studies may approve <b>dual mentorship from different fields</b> related to the subject of the Master's Thesis.</li> <li>• The <b>Mentor</b> helps the candidate <b>to write</b> the Master's Thesis, explaining in detail the tasks required and giving advice regarding the method of choice of and how to process the materials, the selection of means, documentation and literature for the study, and is responsible for seeing that the final version of the Master's Thesis which is handed in for the defence procedure is written according to these Instructions.</li> <li>• <b>While the Master's Thesis is being written</b>, the mentor is responsible for providing the student with <b>expert assistance and advice</b>.</li> </ul>
<p style="text-align: center;"><b>2. CHOICE OF MENTOR, REGISTRATION OF THE SUBJECT AND SUBMISSION OF A MASTER'S THESIS</b></p>	<ul style="list-style-type: none"> <li>• As well as giving the free choice of a subject, teachers also suggest subjects for Master's Theses at the beginning of the academic year. On the basis of these suggestions, a <b>digital list is drawn up of subjects for Master's Theses</b>(<a href="#">catalogue of subjects for Master's Theses</a>) which is published on the Faculty web site before enrolment in the second semester of the current academic year.</li> <li>• Students must <b>register the subject</b> of their Master's Thesis no later than <b>when they enrol in their 12th semester</b>.</li> <li>• Students shall send the Committee for Integrated Under-graduate and Graduate Studies (hereinafter: The Committee) a <b>request for approval of their proposed subject</b> and the mentor of their Master's Thesis (<a href="#">form <b>DVM-01</b></a>) which, as a sign of consent and mutual agreement, is signed by the student and the student's mentor, without waiting for the</li> </ul>



	<p>Faculty Council's decision.</p> <ul style="list-style-type: none"><li>• Students whose studies are scientific research in character, when registering the subject of their Master's Thesis, must also <b>request the approval of the <a href="#">Veterinary Medical Ethics Committee</a></b>. The Office shall issue a decision to approve the subject of the Master's Thesis having received the approval of the Veterinary Medical Ethics Committee. The Veterinary Medical Ethics Committee receives subjects of Master's Theses up to the 5th day of each month.</li><li>• The Committee shall write their <b>Decision</b> to accept or reject the proposed subject and the mentor of the Master's Thesis on the prescribed form (<a href="#">form DVM-02</a>), which they then send to the student and the mentor.</li><li>• In the case of a <b>negative decision</b> regarding the proposed subject and the mentor for the Master's Thesis, the Committee shall send a written explanation with the decision and its recommendation to the student and the mentor.</li><li>• <b>The subjects of Master's Theses</b> are approved by the Committee following a proposal by the mentor and student.</li><li>• Students may change the subject and/or the mentor of their Master's Thesis <b>once</b> (<a href="#">forms DVM-04 and DVM-05</a>).</li><li>• Assessment of the final version of the Master's Thesis <b>is conducted by the mentor, and he is responsible for its structure, content and technical formation.</b></li><li>• When students complete their Master's Thesis, they shall send them in .doc or .docx Word file form, scanned and signed by the mentor (on the first page), equivalent to PDF, by the 15th day of the month.</li><li>• The version of the Master's Thesis submitted must be in a .doc or .docx Word file, without marked corrections (<i>track changes</i>), and without Turnitin compatibility marks within the text, and it must be in the final version, in line with the Instructions for registration, writing and presentation of a Master's Thesis.</li><li>• Along with the final version of the Master's Thesis, a certificate of the authenticity of the Master's Thesis should be enclosed as generated by the <b>Turnitin</b> program, and signed by the mentor and the student, with a proposal for the members of the Committee for Defence of the Master's Thesis. The mentor may be a member of the Committee, but may not be the chairperson.</li><li>• The Committee for Integrated Under-graduate and Graduate Studies shall decide to accept the Master's Thesis (without waiting for a decision by the Faculty Council), and the Defence Committee, and shall send notice of this to the student, the mentor and the selected Committee members (<a href="#">form DVM-03</a>).</li><li>• If the Committee for Integrated Under-graduate and Graduate Studies requests specific corrections and/or supplementation of the Thesis, the student must send it corrected, in Word and scanned with the mentor's signature (on the first page) in the same PDF format by the 15th of the month.</li></ul>
<p><b>3. DEFENCE OF A MASTER'S THESIS</b></p>	<ul style="list-style-type: none"><li>• After the <b>decision</b> by the Committee <b>to accept the Master's Thesis</b> the student must send the Master's Thesis in four bound copies and in electronic form to the Office for Integrated Studies no later than 8 days before the deadline for the defence, together with the assessment/opinion of the mentor and the proposed date of the defence.</li><li>• <b>Requirements for defence of the Master's Thesis are:</b> all examinations have been passed, field work-professional, and professional clinical work courses completed, the certified Professional Practice Log book handed in, and a certificate has been issued by the Central Library that all borrowed books have been returned.</li><li>• The decision on the defence of the Master's Thesis, with bound copies, shall be sent to the members of the Committee for defence of the Master's Thesis, no later than <b>5 days before the defence of the Master's Thesis.</b></li><li>• <b>The members of the Committee for Defence of the Master's Thesis</b> may be teachers in scientific teaching posts or senior assistants. In the case of dual mentorship, one mentor shall be a member of the Committee, and the other a substitute member of the same Committee.</li><li>• <b>The date for public defence of the Master's Thesis</b> is established by the relevant Vice-Dean, together with the previously appointed three-member Committee.</li></ul>

	<ul style="list-style-type: none"> <li>• <b>The chair of the Committee</b> is responsible for organizing the place and time of the defence of the Master's Thesis, and informing the student candidate and members of the Committee separately.</li> <li>• The chair of the Committee shall open the procedure for defence of the Master's Thesis, establishing that the student candidate has met all the requirements for defence of the Master's Thesis, and stating the title of the Master's Thesis and the name of the mentor.</li> <li>• <b>Defence of the Master's Thesis</b> consists of the student's oral presentation, with a recommended duration of 15 minutes, after which each member of the Committee has the opportunity to ask questions. After the student has replied to the questions asked, the Committee members shall leave the room and consult on the grade to be awarded. Each member of the Committee shall award a grade for the work done on the Master's Thesis and the public defence of the Master's Thesis. The chair of the three-member Committee shall complete the minutes as prescribed and immediately after completion of the final examination, they are signed by all the members of the Committee. The signed minutes and the list of questions asked of the candidate shall be sent to the Office for Integrated Studies.</li> <li>• <b>Students without student rights</b> shall provide, alongside their other documents, a receipt for payment of the costs of the defence of the Master's Thesis.</li> <li>• If the student <b>fails to defend their Master's Thesis</b>, it is possible to repeat the defence, following renewed registration, no earlier than 30 days after the previous defence.</li> <li>• <b>The central library</b> keeps an electronic database of Master's Theses on its web site, in line with the current regulations on public access to and protection of copyright of published works. Master's Theses are published either in their entirety or in part, for the purpose of public information. When submitting a completed Master's Thesis the student and the mentor shall sign a statement (<a href="#">form OB-K-26</a>) on public access to the Master's Thesis, and it is published within 30 days from the defence in the national repository, or the Faculty repository.</li> </ul>
<p style="text-align: center;"><b>4.</b> <b>TECHNICAL</b> <b>INSTRUCTIONS FOR</b> <b>DRAWING UP A</b> <b>MASTER'S THESIS</b></p>	<ul style="list-style-type: none"> <li>• A Master's Thesis must be written on a computer and printed in the standard size (A4, 210 x 297 mm), with margins of 2.5 cm (left and right) and line spacing of 1.5. For writing <b>Times New Roman font size 12</b> must be used. The Master's Thesis should as a rule have a minimum of <b>25</b> pages. All the pages (beginning with the Introduction) should be numbered in the lower right-hand corner. The text must be written in <b>Croatian or English</b>, in accordance with all grammatical and spelling rules, and it should be proofread.</li> <li>• Latin, English or other foreign language terminology should be written in italics.</li> <li>• The abbreviation for English (if applicable) is "engl. <i>italics</i>", e.g. FDA from engl. <i>Food and Drug Administration</i>.</li> <li>• <b>The first page</b> (title page) is not numbered, the second and other pages before the Introduction are marked with Roman numerals, and the remainder with Arabic numbers.</li> <li>• <b>Paragraph indentation</b> <ul style="list-style-type: none"> <li>○ The beginning of each paragraph shall be indented.</li> <li>○ The titles of paragraphs and sub-paragraphs in the Master's Thesis shall not be indented.</li> <li>○ The indentation of the first paragraph should be 1.25 cm.</li> <li>○ If possible, breaking of paragraphs over several pages should be avoided.</li> </ul> </li> <li>• <b>A Master's Thesis</b> does not need hard covers.</li> </ul>



- An example of a title page:

**THE UNIVERSITY OF ZAGREB  
FACULTY OF VETERINARY MEDICINE**

(Times New Roman, 14pt, centered)

**INTEGRATED UNDER-GRADUATE AND GRADUATE  
UNIVERSITY STUDIES IN *VETERINARY MEDICINE***

(Times New Roman, 12pt, centered)

**Student's name and surname**

(Times New Roman, 12pt, centered)

**Title of the Master's Thesis**

(Times New Roman, 14pt, centered)

**Zagreb, (year)**

(Times New Roman, 12pt, centered)

**5.  
CREATING THE TITLE  
PAGE OF A MASTER'S  
THESIS**

**Note:** This information should be evenly distributed over the entire page to ensure a neat appearance.

Example of the appearance of the Second Page:

Name and Surname of Student: (Times New Roman, 12pt)

Title of the Division, Department or Clinic: (Times New Roman, 12pt)

Head (Name and Surname of the head, academic title and scientific teaching position):  
(Times New Roman, 12pt)

Mentor (Name and surname of the mentor, academic title and scientific teaching  
position) (Times New Roman, 12pt)

Members of the Committee for Defence of the Master's Thesis (names and surnames of  
members, academic titles and scientific teaching position): (Times New Roman, 12pt)

1.

2.

3.

4. (substitute) (Times New Roman, 12pt)

The paper contains \_\_\_\_ pages, \_\_\_\_ figures, \_\_\_\_ tables, \_\_\_\_ literature citations.  
(Times New Roman, 12pt)

**6.  
SECOND PAGE**

	<p>The abbreviated title of the mentor is given in front of their name:          (It is necessary to leave a gap between each abbreviated title)          Doctor of Science (PhD) – John Smith, PhD, DVM          Assistant Professor – doc. dr. sc. – Assis. Prof. John Smith, PhD          Associate Professor – izv. prof. dr. sc. – Assoc. Prof. John Smith, PhD          Professor – prof. dr. sc. – Prof. John Smith, PhD</p>
<b>7. ACKNOWLEDGEMENTS</b>	<ul style="list-style-type: none"> <li>On the next page is a text in which the author <b>thanks</b> people for their help or other services.</li> </ul>
<b>8. LIST OF ENCLOSURES (optional)</b>	<ul style="list-style-type: none"> <li>List of Enclosures:</li> </ul>
<b>9. ABBREVIATIONS (optional)</b>	<ul style="list-style-type: none"> <li>On the next page there is a list and explanations of <b>Abbreviations</b> used in the paper. It is necessary to list all the terms for which abbreviations are used in the paper. In the title of a Master's Thesis it is not permitted to use abbreviations, unless their meaning is generally well-known. Abbreviations, figures and tables are not listed in italics or bold font.</li> </ul>
<b>10. CONTENTS</b>	<ul style="list-style-type: none"> <li>On the next page are the <b>Contents</b>, according to the example (or depending on the type of Master's Thesis)</li> </ul>
<b>11. CHAPTERS OF A MASTER'S THESIS</b>	<p><b>A Master's Thesis</b> consists of didactically elaborated chapters</p> <p><b>A scientific Master's Thesis must include:</b></p> <ol style="list-style-type: none"> <li><b>INTRODUCTION:</b> presents the subject matter of the Master's Thesis with reference to the literature dealing with similar issues. In the Introduction the aim of the Master's Thesis is explained briefly and the subject matter set out.</li> <li><b>REVIEW OF THE RESULTS OF PREVIOUS RESEARCH:</b> This deals only with the literature directly related to the subject. This chapter may have several sub-sections, with clearly separated subtitles, dealing with separate units. The literature in the text is cited according to the Instructions for Writing an Article in <i>Veterinarski arhiv.</i></li> <li><b>MATERIALS AND METHODS:</b> The substance of the Master's Thesis is set out, how experiments were conducted and the processing of results.</li> <li><b>RESULTS:</b> This involves a presentation of the results, which may be shown in Tables, Figures, Diagrams etc. The results are presented in the order in which the research was conducted. In this chapter, there is no discussion but only a presentation of facts. Tables and pictorial presentations must be intelligible, and have a number and a title, so that they are clear without reading the text.</li> <li><b>DISCUSSION:</b> In this chapter the paper's own results are compared with already known references from the literature, with the aim of explaining the paper's own results.</li> <li><b>CONCLUSIONS:</b> are founded on the results achieved. This should be a separate chapter. The conclusions may be described or listed.</li> <li><b>REFERENCES:</b> all the literature used, but also personal communications, are listed in <b>alphabetical order</b> according to the surname of the first author. The References do not include citations which are not mentioned in the text.</li> <li><b>SAŽETAK:</b> Naslov na hrvatskom, ime i prezime autora, sadržava 150 – 300 riječi i 3 – 5 ključnih riječi. – in Croatian language (Title of Thesis and name and surname of author, 300 words and keywords), at the bottom: Ključne riječi: (name them in Croatian as in abstract on English)</li> <li><b>ABSTRACT:</b> contains 150 – 300 words in English and 3 – 5 <i>key words</i>,</li> <li><b>CURRICULUM VITAE:</b> briefly mentions the most important information from the candidate's life and work.</li> </ol>
<b>12. SCIENTIFIC MASTER'S THESIS</b>	<p><b>A) An example of the lay-out of a scientific master's paper</b></p> <p>All titles should be written in Times New Roman font size 12, where all the chapter titles are written in capital letters, and the line with the chapter title should be bold. The Contents should visually express the structure of the multiple levels of titles and subtitles, using indentation, so that each lower level is indented below the previous level. The page numbers of the titles of the chapters/sub-chapters should be separated by dots, and should be aligned</p>





on the right along the right-hand margin.

A scientific Master's Thesis should contain the following:

**PAGE 1 (TITLE PAGE)**  
**PAGE 2**  
**ACKNOWLEDGEMENTS**  
**ABBREVIATIONS (optional)**  
**LIST OF ENCLOSURES (optional)**  
**CONTENTS**

<b>1. INTRODUCTION</b> -----	<b>1</b>
<b>2. REVIEW OF THE RESULTS OF PREVIOUS RESEARCH</b> -----	<b>2</b>
2.1. The Properties of Infectious Bronchitis Virus-----	<b>3</b>
2.1.1. Chemical properties -----	<b>3</b>
2.1.2. Physical properties-----	<b>5</b>
2.1.3. Biological properties -----	<b>5</b>
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3.1. Animal species	
3.2. Virus extraction method -----	<b>11</b>
3.3. Determination of chemical properties -----	<b>12</b>
3.4. Determination of physical properties -----	<b>13</b>
3.5. Determination of biological properties -----	<b>14</b>
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<b>9. SUMMARY</b> -----	<b>30</b>
<b>10. CURRICULUM VITAE</b> -----	<b>31</b>

**13.  
 MASTER'S THESIS IN  
 THE FORM OF A  
 REVIEW PAPER**

**A) The appearance of a MASTER'S THESIS IN THE FORM OF A REVIEW PAPER**

A Master's Thesis in the form of a **review paper** differs from a Master's Thesis drawn up as a scientific paper in that it **does not include chapters 3 and 4, and does not necessarily include chapter 5.**

A Master's Thesis in the form of a review paper must contain the following:

- FIRST PAGE (TITLE PAGE)**  
**SECOND PAGE**  
**ACKNOWLEDGEMENTS**  
**ABBREVIATIONS (optional)**  
**LIST OF ENCLOSURES (optional)**  
**CONTENTS**
- 1. INTRODUCTION**
  - 2. REVIEW OF THE RESULTS OF PREVIOUS RESEARCH**
  - 3. CONCLUSIONS**
  - 4. REFERENCES**
  - 5. SAŽETAK**
  - 6. ABSTRACT**
  - 7. CURRICULUM VITAE**

Any other subtitles should be defined by the student and mentor together, according to the nature and content of the paper.

<p><b>14. PROFESSIONAL MASTER'S THESIS</b></p>	<p>A Master's Thesis in the form of a <b>professional study paper</b> does not differ from a Master's Thesis written as a scientific paper, except that the chapters Materials and Methods and Results can be replaced by a Case Description.</p>																				
<p><b>15. SAŽETAK /ABSTRACT</b></p>	<p><b>Sažetak</b> se piše na hrvatskom jeziku i treba sadržavati: naslov diplomskog rada, ime i prezime autora, tekst sažetka, ključne riječi (tri do pet ključnih riječi). – see 11. <b>The ABSTRACT</b> is placed after the Croatian Summary (Sažetak). This is a literal translation of the Sažetak into English, and must contain: the title of the thesis, the name and surname of the author, the text of the Abstract, and key words (three to five key words).</p>																				
<p><b>16. ENCLOSURES</b></p>	<p>The <b>permitted Enclosures</b> with the text of the Master's Thesis are <b>Tables and Figures</b>. All other enclosures (schemes, graphs, diagrams, presentations etc.) should be included in the group of Figures. The Tables should be referred to in the text, either as an integral part of a sentence, for instance: "as shown in Table 1", or in parentheses, for example: "... the prevalence of XY was greater in the test group than in the control (Table 1)." The Figures should also be referred to in the text, as an integral part of a sentence, for example: "...as shown in Figure 1", or in parentheses, for example: "The prevalence of XY was greater in the test group than in the control group (Figure 1)". Numbered figures (Figure 1, etc.) and/or tables (Table 1 etc.) are given along with the main text, and may be included within the text or printed on separate pages. The titles and descriptions of the figures must always be written underneath the figure, and the titles and descriptions of the tables above the table. Figures and tables must be explained and clear in and of themselves, so abbreviations or markings should not be used in them which are not explained within them or immediately below them (for tables). Figures and tables are placed as a rule in the Results chapter of the Master's Thesis, but in justified cases they may also be included in the Introduction, the chapter describing Materials and Methods, or in the appropriate place in the text in the case of a review paper.</p> <p>An example of a table:</p> <p style="text-align: center;"><b>Tablica 1.</b> Napišite naziv tablice ovdje</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Parametri</th> <th>Kontrolna skupina (N=20)</th> <th>Umjerena OSA<sup>c</sup> (N=24)</th> <th>Teška OSA<sup>c</sup> (N=32)</th> <th>P<sup>e</sup></th> </tr> </thead> <tbody> <tr> <td>Trigliceridi (mmol/L)</td> <td>1.4±0.9</td> <td>1.4±0.8</td> <td>2.0±1.2</td> <td>0.065</td> </tr> <tr> <td>HDL kolesterol<sup>d</sup> (mmol/L)</td> <td>1.4±0.4</td> <td>1.4±0.3</td> <td>1.2±0.2</td> <td>0.017</td> </tr> <tr> <td>Povišen HbA1c<sup>b</sup></td> <td>2 (10)</td> <td>4 (16.7)</td> <td>17 (53.1)</td> <td>&lt;0.001<sup>f</sup></td> </tr> </tbody> </table> <p><small>Podaci su prikazani kao srednja vrijednost ± standardna devijacija ili kao brojevi (postotci)  <sup>a</sup> Jednosmjerna analiza varijance (ANOVA) s <i>post hoc</i> Tukey HSD testom  <sup>b</sup> hi-kvadrat test  <sup>c</sup> lipoproteini visoke gustoće od engl. <i>high-density lipoprotein cholesterol</i>  <sup>d</sup> glikirani hemoglobin, vrijednosti iznad 6.5%  <sup>e</sup> opstruktivska apneja tijekom spavanja od engl. <i>obstructive sleep apnea</i></small></p> <p><b>Note:</b> This table serves only as an example, the parameters shown do not necessarily follow a logical course because many have been omitted.</p>	Parametri	Kontrolna skupina (N=20)	Umjerena OSA <sup>c</sup> (N=24)	Teška OSA <sup>c</sup> (N=32)	P <sup>e</sup>	Trigliceridi (mmol/L)	1.4±0.9	1.4±0.8	2.0±1.2	0.065	HDL kolesterol <sup>d</sup> (mmol/L)	1.4±0.4	1.4±0.3	1.2±0.2	0.017	Povišen HbA1c <sup>b</sup>	2 (10)	4 (16.7)	17 (53.1)	<0.001 <sup>f</sup>
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<p><b>17. IMPORTANT NOTE</b></p>	<p>If illustrations and tables that have been taken from publications by other authors are used in the paper, these materials are legally protected (by copyright) and it is <b>ABSOLUTELY NECESSARY</b> to quote the precise source (protection of the author's rights) and in most cases obtain the prior consent of the publisher for use of that material (protection of publishing rights).</p>																				
<p><b>18. CURRICULUM VITAE</b></p>	<p><b>The Curriculum Vitae</b> must be written in the first person single and not exceed one page, written in the style of the Master's Thesis (Times New Roman font size 12, 1.5 line spacing). The CV should include personal details, information about education and other activities (e.g. foreign languages). In the PDF version of the Master's Theses printed on electronic media (such as a CD) for storage in the Central Library, <b>the CV is omitted</b>.</p>																				
<p><b>19. REFERENCES</b></p>	<p><b>The References</b> must include all the literature sources the author used whilst drawing up the Master's Thesis. These may be articles, books, web sites, legal regulations, etc. All literature is covered by copyright, so students are obliged to list all the literature used. The references used in the paper are listed: - when citing literally or paraphrasing someone else's text</p>																				

	<ul style="list-style-type: none"> <li>- when using figures, pictures, tables and other visual material</li> <li>- in the list of references at the end of the Master's Thesis</li> </ul> <p><b>The References at the end of the Master's Thesis</b> provide information which precisely describes the original work used:</p> <ul style="list-style-type: none"> <li>- information on the authorship: the authors, editors, translators and illustrators</li> <li>- information on the edition, the place of publication and the medium</li> <li>- numerical data: the year of publication of the book or journal, the volume, the number and page of the article in the journal, the date of the last update and citation of the web site</li> <li>- location data: the web site and the DOI.</li> </ul>
<p><b>20.</b> <b>HOW TO WRITE</b> <b>REFERENCES</b></p>	<p><b>The Reference list</b> must be complete, accurate, and each bibliography unit must include all the important elements.</p> <p>In Croatian papers, the Literature is cited in the text in Croatian.</p> <p><b>Citing sources within the text of the Master's Thesis:</b></p> <p><b>A single author:</b>  BLACK (2021) noted that with a rise in body mass the risk of diseases of the vascular system also grows.  or  It was noticed that with a rise in body mass, the risk of diseases of the vascular system also grows (BLACK, 2021).</p> <p><b>Two authors</b>  BLACK and BROWN (2022) noted that with a rise in body mass the risk of diseases of the vascular system also grows.  or  It was noticed that with a rise in body mass, the risk of diseases of the vascular system also grows (BLACK and BROWN, 2022).</p> <p><b>Three and more authors</b>  BLACK et al. (2023) noted that with a rise in body mass the risk of diseases of the vascular system also grows.  or  It was noticed that with a rise in body mass, the risk of diseases of the vascular system also grows (BLACK et al., 2023).</p> <p><b>Citation of several different sources</b>  It was noticed that with a rise in body mass, the risk of diseases of the vascular system also grows (BLACK, 2021; BLACK and BROWN, 2022; BLACK et al., 2023). – references should be listed in chronological order.</p> <p><b>Citation of studies by the same authors published in the same year</b>  Several studies confirmed the hypothesis that with a rise in body mass the risk of vascular diseases also grows (BLACK, 2021a; BLACK, 2021b).</p> <p><b>Citation of a paper with no author, but an organization or institution is listed</b>  The Act on State Support for Agriculture, Fishing and Forestry (OG 87/2002) defines four models of support in agriculture.</p> <p><b>In the References</b>  The Act on State Support for Agriculture, Fishing and Forestry (Official Gazette 87/02)  The European Evaluation Network for Rural Development topical working group task</p>

(EUROPEAN EVALUATION NETWORK FOR RURAL DEVELOPMENT, 2010) states ...

#### In the References

EUROPEAN EVALUATION NETWORK FOR RURAL DEVELOPMENT (2010): Working paper on Approaches for assessing the impacts of the Rural Development Programmes in the context of multiple intervening factors. European Commission, Brussels, Belgium. <https://enrd.ec.europa.eu/enrd-static/fms/pdf/EB43A527-C292-F36CFC51-9EA5B47CEDAE.pdf> (17.7.2019.)

Currently the programme period is being assessed on the basis of ten indicators, and the proposed reform for the new programme period plans a further reduction in this number to a total of seven indicators (EUROPEAN COMMISSION, 2018).

#### In the References

EUROPEAN COMMISSION (2018): **REPORT FROM THE COMMISSION TO THE EUROPEAN PARLIAMENT AND THE COUNCIL on the implementation of the Common Monitoring and Evaluation Framework and first results on the performance of the Common Agricultural Policy**, Brussels, Belgium. <https://op.europa.eu/en/publication-detail/-/publication/fe3c8f74-f894-11e8-9982-01aa75ed71a1/language-en/format-PDF/source-search> (25.02.2020.)

**The References** are listed in alphabetical order according to the surname of the first author so that each paper is given in a new line. There should be no empty lines between the bibliography units. Papers by the same author should be listed in chronological order, from the oldest to the newest. Papers by the same author published in the same year should be indicated by lower case letters (e.g. 1998a; 1998b).

Examples:

#### A Book:

AITKEN, I. D. (2007): Diseases of Sheep. 4th edition, Blackwell Publishing, Oxford, pp. 602-603.

#### A Book Chapter

LAMMLER, C. H., G. HAHN 1994 Streptokokken. In: Handbuch der bakteriellen Infektionen bei Tieren. Band II. Teil 2. (Blobel, H., T. Schliesser, Ur.), Gustav Fischer Verlag Jena, Stuttgart, pp. 15-141

#### A Journal Article:

LEVETT, P. N. (2001): Leptospirosis. Clin. Microbiol. Rev. 14, 296 – 326.

ROUX, V., D. RAOULT (2000): Phylogenetic analysis of members of the genus Rickettsia using the gene encoding the outer – membrane protein rOmpB (ompB). Int. J. Evol. Microbiol. 50, 1449 – 1455.

#### A Congress Presentation:

ANTUNOVIĆ, Z., B. MARKOVIĆ, J. NOVOSELEC, M. MARKOVIĆ, Ž. KLIR, D. RADONJIĆ (2014): Hematological parameters of endangered sheep breeds – Dubrovnik ruda and Zetska zuja. Proceedings of the 49<sup>th</sup> Croatian & 9<sup>th</sup> International Symposium on Agriculture, 16<sup>th</sup>-21<sup>st</sup> February, Dubrovnik, pp. 537-541.

#### A Master's Thesis or Dissertation:

TELEBAR, P. (2023): Patofiziologija hiperadrenokortizma i hipoadrenokortizma u pasa i mačaka. Master's Thesis, University of Zagreb, Faculty of Veterinary Medicine, Zagreb, Croatia

VITLOV ULJEVIĆ, M. (2023): Utjecaj nadomjesne prehrane višestruko nezasićenim masnim kiselinama na masno kiselinski sastav fosfolipida, stupanj oštećenja i izražaj vegf, nf-kb i satb1 u bubregu dijabetičnih štakora. Dissertation, University of Split, Faculty of Medicine, Split, Croatia

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## 21. CONCLUDING NOTES



**22.  
INSTRUCTIONS FOR  
STUDENTS USING THE  
TURNITIN PROGRAM**

- In order to raise the quality of academic work, the Veterinary Faculty of the University of Zagreb now uses the national licence of the Turnitin system for verification of the originality of papers. This system is aimed at teachers and mentors as a tool to make it easier to check the originality of students' and other studies, and for students themselves as a tool to check their own work. The Turnitin system compares their work with papers published in publicly accessible and commercial data bases, currently accessible and archived web sites, and the database of papers that have already been reviewed within the Turnitin system.
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  - <https://www.vef.unizg.hr/en/studying/students-affairs-office/important-documents/>